

**PLANNING AND ZONING MEETING
THURSDAY, JANUARY 21, 2021
CITY COUNCIL CHAMBERS**

These minutes are a summary of the meeting. For full details view online at www.casperwy.gov on the Meetings and Agendas web page. The Planning and Zoning Commission held a meeting at 6:00 p.m., on Thursday January 21, 2021, in the Council Chambers, City Hall, 200 North David Street, Casper, Wyoming.

Members Present: Susan Frank
Fred Feth
Terry Wingerter
Chuck Davis
Mike McIntosh
Vickery Fales-Hall
Kenneth Bates

Absent Members: None

Others present: Craig Collins, City Planner
Dee Hardy, Administrative Support Technician
Wallace Trembath, Deputy City Attorney
Bruce Knell, Council Liaison
Tom Hogan, 93 Valley Drive

I. ELECTION OF OFFICERS

Fred Feth called the meeting to order. Mr. Trembath explained the election process, and advised the Planning & Zoning Commission to elect a substitute presiding officer for the election process.

Mr. Trembath opened the floor for nominations for the position of substitute presiding officer. Ms. Frank nominated Mr. Feth for substitute presiding officer. Mr. Trembath closed the nominations. The nomination was seconded by Mr. Davis. All those present voted aye. Mr. Feth was elected substitute presiding officer.

Mr. Feth opened the floor for nominations for the position of Chairman. Mr. Feth nominated Ms. Frank for Chairman. Mr. Feth closed the nominations. The nomination was seconded by Mr. Wingerter. All those present voted aye. Ms. Frank was elected Chairman for 2021.

Mr. Feth opened the floor for nominations for the position of Vice-Chairman. Ms. Frank

nominated Mr. Feth for Vice-Chairman. Mr. Feth closed the nominations. The motion was seconded by Mr. McIntosh. All those present voted aye. Mr. Feth was elected Vice-Chairman for 2021.

A five (5) minutes recess was taken for the Chairman and Vice-Chairman to move to the appropriate seats.

II. MINUTES OF THE PREVIOUS MEETINGS

Chairman Frank asked if there were additions or corrections to the minutes of the December 17, 2020 Planning & Zoning Commission meeting.

Chairman Frank called for a motion to approve the minutes of the December 17, 2020 Planning & Zoning Commission meeting.

Mr. Feth made a motion to approve the minutes of the December 17, 2020 meeting. The motion was seconded by Ms. Fales-Hall. All those present voted aye. Motion carried.

III. PUBLIC HEARING

The first case this evening.

PLN-20-029-RZ – A plat creating the Trails West Estate No. 4 Addition, consisting of a vacation and replat of Lots 1-4, Block 16, Cottonwood Addition, Lots 13-19, Block 17, Trails West Estates, and Lot 20A, Block 17, Trails West Estates No. 3, and Lot 14 of Lots 8-14, Block 17, Trails West Estates No. 2, and the Westerly Portion of Indian Scout Drive, and the southerly portion of Whispering Springs Road; AND a petition for a zone change from Zoning Classifications PUD (Planned Unit Development) and R-1 (Residential Estates) to entirely R-1 (Residential Estates). Applicants: Anij Indigo, Trustee of the Anij Indigo Living Trust, dated April 11, 2018; Charles J. Pater; and Steven Paul and Paulette Joan Carlson, Trustees under the Steve and Polly Carlson Revocable Trust dated June 15, 2012. *(P&Z continued to the January 21, 2021 meeting)*

Craig Collins, City Planner presented the staff report and entered seven (7) exhibits into the record for this case.

Chairman Frank opened the public hearing and asked for the person representing the case to come forward and explain the application.

Tom Hogan, 93 Valley Drive, representing Chuck Pater, spoke in favor of this case.

Chairman Frank asked if there was anyone in the audience wishing to speak in favor of or opposition to this case?

There being no one to speak Chairman Frank closed the public hearing and entertained a motion to approve, deny or table PLN-20-029-RZ, regarding the plat.

Mr. Davis made a motion to approve case PLN-20-029-RZ and forward a “do pass” recommendation to Council, regarding the plat. The motion was seconded by Mr. Wingerter. All those present voted aye. Motion Carried.

Chairman Frank entertained a motion to approve and forward a “do pass” recommendation, deny or table Case PLN-20-029-RZ regarding the zoning.

Mr. Wingerter made a motion to approve case PLN-20-029-R and forward a do pass recommendation to Council, regarding the zoning. The motion was seconded by Mr. Feth. All those present voted aye. Motion Carried.

IV. COUNCIL ACTIONS:

The following item(s) have been approved by the City Council since the last Planning and Zoning Commission meeting.

A Replat creating Kensington Heights Addition No. 2.

V. SPECIAL ISSUES:

- A. Select Liaisons for the Old Yellowstone District (OYD) Advisory Committee.
By Minute Action Appoint Fred Feth, Vickery Hall, and Mike McIntosh as Liaisons to the Old Yellowstone District (OYD) Advisory Committee.

Chairman Frank entertained a motion to appoint Fred Feth, Vickery Fales-Hall, and Michael McIntosh as liaisons to the Old Yellowstone District (OYD) Advisory Committee.

Mr. Wingerter made a motion to appoint Fred Feth, Vickery Fales-Hall, and Michael McIntosh as liaisons to the Old Yellowstone District (OYD) Advisory Committee. The motion was seconded by Ms. Fales-Hall. All those present voted aye. Motion carried.

- B. Select Liaisons for the Casper Historic Preservation Commission.
By Minute Action Appoint Chuck Davis and Susan Frank as Liaisons to the Casper Historic Preservation Commission.

Chairman Frank entertained a motion to appoint Chuck Davis, and Susan Frank as liaisons to the Casper Historic Preservation Commission.

Mr. Feth made a motion to appoint Chuck Davis, and Susan Frank as liaisons to the Casper Historic Preservation Commission. The motion was seconded by Mr. Wingerter. All those present voted aye. Motion carried.

VI. COMMUNICATIONS:

- A. Commission:
There were none.
- B. Community Development Director:
Chairman Frank noted the flyer left at each Commissioner's seat regarding the next training to be held Wednesday, February 24 (Noon-1:00), Downstairs Meeting Room, bring your own lunch. She advised the topic would be the Comprehensive Plan.
- C. Council Liaison:
Bruce Knell, introduced himself to the Commission, and thanked them for the work that they do.
- D. OYD and Historic Preservation Commission Liaisons
There were none.
- E. Other Communications:
There were none.

Chairman Frank stated that the next Planning and Zoning Commission meeting will be held Thursday, February 18, 2021.

VII. ADJOURNMENT

Chairman Frank called for a motion for the adjournment of the meeting. A motion was made by Mr. Feth and seconded by Mr. Wingerter to adjourn the meeting. All present voted aye. Motion carried. The meeting was adjourned 6:17 p.m.

Chairman

Secretary